

CIRCUIT LAUNDRY MACHINES

Getting started

Buy a laundry card for £2 using the machine on the wall of the Laundry room.

You then need to register your card online. <https://www.circuit.co.uk/i-want-to-do-my-laundry/getting-started/> Create account.

You don't need a PayPal account, you can check-out as a guest. Pick 'other payment options'

Once registered, you will have a 6 digit code emailed to you.

Then you need to go to the smaller Top-Up box on the wall of the Laundry room.

Follow instructions to enter pin and hold card against reader in order to transfer the money onto your card.

Once a card is gone, it's gone. There can be no transfer of money from a lost card to a new one.

There is a minimum of £5 each time you top up, and then going up in 25p increments. So you can put on £5.25, £5.50 etc.

Once you are leaving the college, or no longer want to use your card, you can use the website to request a refund. You must have £5 or over in order to have a refund and there is a £3 admin fee.

If you do not want to buy a card, you can download the app from Android or Apple smartphones.

The App is separate from the card. You cannot transfer money between the two.

Create an account; add funds using Pay Pal or credit/ debit card.

Scan the barcode on the machine you want to use. Select cycle.

If the app is not working, this is likely to be a signal issue, and you may be better off buying a card.

Using the Machines

If the machines aren't spinning properly, this may be because you have chosen the wrong setting.

Bright Colour setting spins slower to prevent creasing.

You must pick a setting out of Bright Colours/ Whites/ Colours/ Perm Press/ Delicates/ Woollens, as well as choosing Eco/ Superwash/ Superwash Plus.

If you require a better spin, choose the 'Colours' setting and for drying (if you don't have anything in the bundle that could shrink easily, like silk) you can use the 'White' setting.

If you find that you need a little more time for your clothes to dry, you can add smaller increments of time.

Once you have set your clothes drying, if you touch your card to the reader again, you can add an extra 5 minutes for 10p. This must be done whilst the dryer is on a cycle. If you wait for the cycle to finish, you will have to pay 1.40 for another spin.

The washing machines do not have a soap drawer. You will need to put your detergent in the main drum of the machine. You are recommended if using detergent gel or powder, to put this in the bottom of the drum first, and then put your laundry in afterwards; as the detergent can stain your clothes with direct contact.

Scoop the lint out of the filter at the front of the drum after each use.